

<b>Center Name:</b> Happy Days Christian Day Care			<b>Address:</b> 2001 Golf Course Rd Rio Rancho, NM 87124			<b>Phone:</b> (505)892-6529																										
<b>License Number:</b> 10517	<b>Issue Date:</b> 12/11/2016	<b>Expiration Date:</b> 12/10/2017	<b>Type:</b> 3 Star Child Care Center			<b>Status:</b> Licensed																										
<b>Capacity</b> Over Age 2: 60    Under Age 2: 29    Night Care: 0    Playground: 89						<b>Census</b> Over 2: 37    Under 2: 22																										
<b>Days and Hours of Operation</b> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th><u>Monday</u></th> <th><u>Tuesday</u></th> <th><u>Wednesday</u></th> <th><u>Thursday</u></th> <th><u>Friday</u></th> <th><u>Saturday</u></th> <th><u>Sunday</u></th> </tr> </thead> <tbody> <tr> <td>Opening Times:</td> <td>06:00 AM</td> <td>06:00 AM</td> <td>06:00 AM</td> <td>06:00 AM</td> <td>06:00 AM</td> <td>Closed</td> <td>Closed</td> </tr> <tr> <td>Closing Times:</td> <td>06:30 PM</td> <td>06:30 PM</td> <td>06:30 PM</td> <td>06:00 PM</td> <td>06:00 PM</td> <td></td> <td></td> </tr> </tbody> </table>										<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	Opening Times:	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	Closed	Closed	Closing Times:	06:30 PM	06:30 PM	06:30 PM	06:00 PM	06:00 PM		
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>																									
Opening Times:	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	Closed	Closed																									
Closing Times:	06:30 PM	06:30 PM	06:30 PM	06:00 PM	06:00 PM																											
<b># of Classrooms:</b> 8		<b>Purpose:</b> Annual		<b>Date:</b> 10/17/2017		<b>Time:</b> 10:00 AM																										
<b>Comments</b>																																

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Compliance
8.16.2.22 D FAMILY HANDBOOK	Compliance
8.16.2.22 E CHILDREN'S RECORDS	Non-compliance

<b>Center Name:</b> Happy Days Christian Day Care	<b>License Number:</b> 10517	<b>Date:</b> 10/17/2017
<b>Administrative Requirements</b>		
<p><b><u>Deficiencies</u></b> Of the 17 children's records reviewed, 6 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption. <b>Regulation:</b> 8.16.2.22E(1)(e)</p> <p><b><u>Corrective Action Plan</u></b> Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file. <b>Date to be Completed:</b> 11/17/2017</p> <p><b><u>Deficiencies</u></b> Of the 17 children's records reviewed, 1 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information. <b>Regulation:</b> 8.16.2.22E(2)(b)</p> <p><b><u>Corrective Action Plan</u></b> Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file. <b>Date to be Completed:</b> 11/17/2017</p>		
<p><b>8.16.2.22 F PERSONNEL RECORDS</b></p> <p><b><u>Deficiencies</u></b> From the review of staff records, it was determined that 4 out of 20 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan. <b>Regulation:</b> 8.16.2.22F(1)(n)</p> <p><b><u>Corrective Action Plan</u></b> The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file. <b>Date to be Completed:</b> 11/17/2017</p>		Non-compliance
<b>8.16.2.22 G PERSONNEL HANDBOOK</b>		Compliance
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS</b>		Compliance
<p><b>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</b></p> <p><b><u>Deficiencies</u></b> It was observed that 2 out of 8 infant and toddler care givers failed to complete at least four hours of training in infant and toddler care annually or within six months of starting work. <b>Regulation:</b> 8.16.2.23B(2)(k)</p> <p><b><u>Corrective Action Plan</u></b> Training in infant and toddler care will be obtained for care givers as required ; training will be documented and retained on file. Educators will complete 4 hours of online training. <b>Date to be Completed:</b> 11/17/2017</p>		Non-compliance

<b>Center Name:</b> Happy Days Christian Day Care	<b>License Number:</b> 10517	<b>Date:</b> 10/17/2017
<b>Personnel &amp; Staffing</b>		
<p><b><u>Deficiencies</u></b> From the review of staff records, it was determined that 1 out of 20 staff working more than 20 hours a week, has/have no documentation of at least 24 hours of qualified annual training. See Staff Records 8.16.2.22 form for staff with missing documentation of training. <b>Regulation:</b> 8.16.2.23B(2)(d)</p> <p><b><u>Corrective Action Plan</u></b> Annual training will be completed as required and documentation retained on file. Educator will start working no more than 20 hours per week or complete their required training hours. <b>Date to be Completed:</b> 11/17/2017</p>		
<b>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</b>	Compliance	
<b>Services &amp; Care of Children</b>		
<b>8.16.2.24 A GUIDANCE</b>	Compliance	
<b>8.16.2.24 B NAPS OR REST PERIOD</b>	Compliance	
<b>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>	Compliance	
<b>8.16.2.24 D DIAPERING AND TOILETING</b>	Compliance	
<b>8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>	Compliance	
<b>8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE</b>	Compliance	
<p><b>8.16.2.24 G PHYSICAL ENVIRONMENT</b></p> <p><b><u>Deficiencies</u></b> Materials were not cared for and organized by type and labeled with words and/or pictures where appropriate. The science area needs to be labeled in the Preschool room. <b>Regulation:</b> 8.16.2.24G(6)</p> <p><b><u>Corrective Action Plan</u></b> Materials will be well cared for and organized by type and labeled with words and/or pictures where appropriate. <b>Date to be Completed:</b> 11/17/2017</p>	Non-compliance	
<b>8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>	Compliance	
<p><b>8.16.2.24 I EQUIPMENT AND PROGRAM</b></p> <p><b><u>Deficiencies</u></b> The center did not post the daily activity schedule. (Preschool and Pre-K rooms) <b>Regulation:</b> 8.16.2.24I(8)</p> <p><b><u>Corrective Action Plan</u></b> The center will begin posting their daily activities schedules and following them. <b>Date to be Completed:</b> 11/17/2017</p>	Non-compliance	
<p><b>8.16.2.24 J OUTDOOR PLAY AREAS</b></p> <p><b><u>Deficiencies</u></b> The playground equipment isn't inspected weekly. <b>Regulation:</b> 8.16.2.24J(4)</p> <p><b><u>Corrective Action Plan</u></b> The facility will hold weekly inspections of their playground equipment. <b>Date to be Completed:</b> 11/17/2017</p>	Non-compliance	

<b>Center Name:</b> Happy Days Christian Day Care	<b>License Number:</b> 10517	<b>Date:</b> 10/17/2017
<b>Services &amp; Care of Children</b>		
8.16.2.24 K SWIMMING, WADING AND WATER	Not Inspected	
8.16.2.24 L FIELD TRIPS	Not Inspected	
<b>Food Service</b>		
8.16.2.25 B MEALS AND SNACKS	Compliance	
8.16.2.25 C MENUS	Compliance	
8.16.2.25 D KITCHENS	Compliance	
8.16.2.25 E MEAL TIMES	Compliance	
<b>Health &amp; Safety Requirements</b>		
8.16.2.26 A HYGIENE	Compliance	
8.16.2.26 B FIRST AID REQUIREMENTS	Compliance	
8.16.2.26 C MEDICATION	Compliance	
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS	Compliance	
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS	N/A	
<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.29 A HOUSEKEEPING</b> <u><b>Deficiencies</b></u> The garbage/refuse receptacle being used in the preschool playground does not have a tight fitting lid. <b>Regulation:</b> 8.16.2.29A(3) <u><b>Corrective Action Plan</b></u> The garbage can(s) will be replaced. <b>Date to be Completed:</b> 11/17/2017	Non-compliance	
8.16.2.29 B PEST CONTROL	Compliance	
8.16.2.29 C MECHANICAL SYSTEMS	Compliance	
8.16.2.29 D WATER AND WASTE	Compliance	
<b>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b> <u><b>Deficiencies</b></u> Electrical outlets within reach of children in the Pre-K room are not safety outlets and they do not have protective covers. <b>Regulation:</b> 8.16.2.29E(3)(b) <u><b>Corrective Action Plan</b></u> Protective covers will be added. <b>Date to be Completed:</b> 11/17/2017	Non-compliance	
8.16.2.29 F EXITS AND WINDOWS	Compliance	
8.16.2.29 G TOILET AND BATHING FACILITIES	Compliance	
8.16.2.29 H SAFETY COMPLIANCE	Non-compliance	

<b>Center Name:</b> Happy Days Christian Day Care	<b>License Number:</b> 10517	<b>Date:</b> 10/17/2017
--	---------------------------------	----------------------------

### Buildings, Grounds & Safety

#### Deficiencies

The center failed to conduct a fire drill for the month(s) of September. Drill was not documented on the log. Corrected on site.

**Regulation:** 8.16.2.29H(2)

#### Corrective Action Plan

A monthly fire drill will be held and recorded. Corrected on site.

**Date to be Completed:** 10/17/2017

#### Deficiencies

The center does not have verification of an annual fire inspection from the fire authority having jurisdiction. Fire inspection dated 10/13/16.

**Regulation:** 8.16.2.29H(3)(e)

#### Corrective Action Plan

An annual fire inspection will be requested from the fire authority having jurisdiction over the center.

**Date to be Completed:** 11/17/2017

#### Deficiencies

The center does not have documentation that a request for fire inspection had been made to the fire authority whose policy does not provide for an annual inspection of the center.

**Regulation:** 8.16.2.29H(3)(e)

#### Corrective Action Plan

The center will document the request date and to whom the request was made.

**Date to be Completed:** 11/17/2017

#### Deficiencies

The center's fire extinguishers is not inspected yearly. (September 2016 tagged date on extinguisher in the 18-23 mon. room)

**Regulation:** 8.16.2.29H(3)(k)

#### Corrective Action Plan

Equipment will be maintained and inspected yearly.

**Date to be Completed:** 11/16/2017

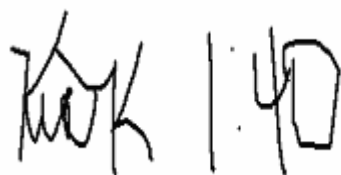
**8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES**

Compliance

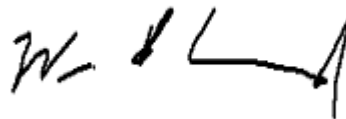
**8.16.2.29 J PETS**

N/A

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**



10/17/2017



10/17/2017

Surveyor: Kia Kennedy

Date

Facility Rep: William Crossland

Date